

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Bernard Carter

direct line 0300 300 4175

date 16 May 2011

NOTICE OF MEETING

CHILDREN'S SERVICES OVERVIEW & SCRUTINY COMMITTEE

Date & Time

Tuesday, 24 May 2011 10.00 a.m.

Venue at

Room 15, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: All Members of the Council

Co-optees: Ms Copley (Parent Governor), Ms Image (Roman Catholic Diocese),
Mr Landman (Parent Governor), Mr Reynolds (Church of England Diocese) and
Mr Sear (Parent Governor)

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING***

AGENDA

1. **Apologies for Absence**

Apologies for absence and notification of substitute members

2. **Minutes**

To approve as a correct record the Minutes of the meeting of the Children's Services Overview and Scrutiny Committee held on 29 March 2011 and to note actions taken since that meeting.

3. **Members' Interests**

To receive from Members any declarations and the nature thereof in relation to:-

- (a) personal interests in any agenda item
- (b) personal and prejudicial interests in any agenda item
- (c) any political whip in relation to any agenda item.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of part A4 of the Constitution.

7. **Call-In**

To consider any decision of the Executive referred to this Committee for review in accordance with Procedure Rule 10.10 of Part D2.

8. **Requested Items**

To consider any items referred to the Committee at the request of a Member under Procedure Rule 3.1 of Part D2 of the Constitution.

| |
|----------------|
| Reports |
|----------------|

| Item | Subject | Page Nos. |
|-------------|--|------------------|
| 9 | Outcomes of the Review of Transforming Teaching and Learning in Dunstable and Houghton Regis Please note the report and appendices for this item are attached to the 31 May 2011 Executive agenda. Members are therefore requested to bring the Executive agenda with them to this meeting. | |
| 10 | The Future of Special Schooling in the South of Central Bedfordshire Please note the report and appendices for this item are attached to the 31 May 2011 Executive agenda. Members are therefore requested to bring the Executive agenda with them to this meeting. | |
| 11 | Work Programme 2011 - 2012 & Executive Forward Plan The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan. | * 11 - 28 |

This page is intentionally left blank

CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **CHILDREN'S SERVICES OVERVIEW & SCRUTINY COMMITTEE** held in Room 15, Priory House, Monks Walk, Shefford on Tuesday, 29 March 2011

PRESENT

Cllr J Street (Chairman)
Cllr Mrs D B Gurney (Vice-Chairman)

| | | | |
|--------------|--------------|--------------|------------|
| Councillors: | Mrs A Barker | Councillors: | P Hollick |
| | D Bowater | | K Janes |
| | N B Costin | | A Shadbolt |
| | Dr R Egan | | |

Parental Co-optees: H Copley
D Landman

Church of England
Co-optee:
Roman Catholic J Reynolds
Co-optee:

Apologies for Absence: Cllrs P A Blaine
Mrs F Image
Mr B Sear

Members in Attendance: Cllrs J G Jamieson
Mrs A M Lewis, Portfolio Holder Children's Services,

| | | |
|-------------------------|--------------|--|
| Officers in Attendance: | Miss H Bell | Democratic Services Officer |
| | Mr B Carter | Overview & Scrutiny Manager |
| | Mrs S Tyler | Head of Child Poverty and Early Intervention & Prevention |
| | Mr M Wheeler | Interim Assistant Director Children's Services |

CS/10/107 **Minutes**

RESOLVED

that the Minutes of the meeting of the Childrens's Services Overview and Scrutiny Committee held on the 1 March 2011 be confirmed and signed by the Chairman as a correct record subject to an amendment to the titles of Mr J Reynolds as a Church of England Co-optee and not a Roman Catholic Co-optee and Mrs F Image, Roman Catholic Co-optee and not Church of England Co-optee.

CS/10/108 **Members' Interests**

(a) **Personal Interests:-**

There were no declarations made.

(b) **Personal and Prejudicial Interests:-**

There were no declarations made

(c) **Any Political Whip in relation to items on the agenda:-**

There were no declarations made.

CS/10/109 **Chairman's Announcements and Communications**

The Chairman had no announcements or communications.

CS/10/110 **Petitions**

No petitions were received from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

CS/10/111 **Questions, Statements or Deputations**

The Chairman confirmed that no questions, statements or deputations from members of the public had been received in accordance with Public Participation Procedure as set out in Annex 1 of Part A4 of the Constitution.

CS/10/112 **Call-In**

No decisions from the Executive were referred to the Committee fro review in accordance with Procedure Rule 10.10 of Part D2.

CS/10/113 Requested Items

No items were referred to the Committee for consideration at the request of a Member under Procedure Rule 3.1 of Part D2 of the Constitution.

CS/10/114 Portfolio Holder Update

The Portfolio Holder for Children's Services provided the Committee with the following information:-

- Councillor Mrs A M Lewis thanked the Committee for all of its help and work throughout the year.
- The Council had received a grant following the Henley Review of music services which was 10% less than the grant received in 2010. There was now a shortfall in the cost of providing the music service. Additionally, the non availability of previous subsidies results in the potential increase in fees and charges.
- The consultation on the changes to the music service provision ended on Monday 28 March 2011, results were to be evaluated.
- A meeting had been held on Tuesday 22 March 2011 at Dunstable Fire Station, to which all stakeholders associated with the music service were invited. It was reported that only 18 people attended which was very disappointing. In response to this, several Members of the Committee raised concern that they did not know that the meeting had taken place and that they did not receive an invite and therefore questioned the method of communication taken to inform stakeholders of the meeting. Following a detailed conversation about these concerns, Councillor Mrs A M Lewis clarified that a letter had been issued to all stakeholders and that schools had been asked to cascade the invite to all parents.
- It was noted that several letters and phone calls had been received from parents about the Special School review in Houghton Regis, wanting further information. It was noted that a further update with regard to the situation would be available when the new Council was in place.
- PRU – It was noted that the process was continuing and disaggregation was due to take place on 31 March
- A meeting had been held to discuss Youth service Commissioning and over 70 people had attended. The results of the commissioning process would be reported to the Executive on 31 May 2011.

CS/10/115 Child Poverty & Early Intervention Presentation

The Head of Early Intervention & Prevention gave a presentation on child poverty and early intervention.

A copy of the presentation slides are attached to these minutes at Appendix A.

CS/10/116 Budget Management Report Quarter ended 31st December 2010

The Committee received and considered the Budget Management report quarter ended 31 December 2010, which set out the full year forecast overspend of £1.43 million.

The Portfolio Holder for Children's Services updated the Committee on the current situation with regard to the fostering of an abandoned baby in Central Bedfordshire and congratulated Children's Services on how efficiently and effectively they had dealt with placing the baby in foster care.

Members raised a number of queries regarding the budget information, which were addressed by the Portfolio Holder for Children's Services and the Interim Assistant Director for Children's Services.

RESOLVED

- (1) that the current projected full year forecast of £1.43 overspend be noted**
- (2) that management actions as set out in paragraphs 43-45 of the report of the Portfolio Holder for Children's Services be agreed**
- (3) that the budget virements as set out in paragraph 46 of the report of the Portfolio Holder for Children's Services be noted.**

CS/10/117 Quarter Three Performance Report

The Committee received and considered the report of the Portfolio Holder for Children's Services which set out the quarter three performance for the Children's Services Directorate.

RESOLVED

That the report of the Portfolio holder for Children's Services which set out the quarter three performance for the Children's Services Directorate be noted.

CS/10/118 **Work Programme 2011 - 2012 & Executive Forward Plan**

Members considered the report of the Chief Executive which provided details of the current Committee programme and the latest Executive Forward Plan.

RESOLVED

That the Children's Services Overview and Scrutiny Committee work programme 2010-2011 be noted.

(Note: The meeting commenced at 10.00 a.m. and concluded at 12.13 p.m.)

Chairman

Dated

This page is intentionally left blank

Meeting: Children's Services Overview & Scrutiny Committee
Date: 24 May 2011
Subject: Work Programme 2011 – 2012 & Executive Forward Plan
Report of: Chief Executive
Summary: The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan.

Contact Officer: Bernard Carter, Overview & Scrutiny Manager
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

The work programme of the Children's Services Overview & Scrutiny Committee will contribute indirectly to all 5 Council priorities.

Financial:

n/a

Legal:

n/a

Risk Management:

n/a

Staffing (including Trades Unions):

n/a

Equalities/Human Rights:

n/a

Community Safety:

n/a

Sustainability:

n/a

RECOMMENDATION(S):

1. **that the Children's Services Overview & Scrutiny Committee**
 - (a) **considers and approves the work programme attached, subject to any further amendments it may wish to make;**
 - (b) **considers the Executive Forward Plan; and**
 - (c) **considers whether it wishes to add any further items to the work programme and/or establish any Task Forces to assist it in reviewing specific items.**

Work Programme

1. Attached at Appendix A is the currently drafted work programme for the Committee.
2. Also attached at Appendix B is the latest version of the Executive's Forward Plan so that Overview & Scrutiny Members are fully aware of the key issues Executive Members will be taking decisions upon in the coming months. Those items relating specifically to this Committee's terms of reference are shaded in light grey.
3. The Committee is now requested to consider the work programme attached and amend or add to it as necessary. This will allow officers to plan accordingly but will not preclude further items being added during the course of the year if Members so wish and capacity exists.

Task Forces

4. In addition to consideration of the work programme, Members may also wish to consider how each item will be reviewed i.e. by the Committee itself (over one or a number of Committee meetings) or by establishing a Member Task Force to review an item in greater depth and report back its findings.

Conclusion

5. Members are requested to consider and agree the attached work programme, subject to any further amendments/additions they may wish to make and highlight those items within it where they may wish to establish a Task Force to assist the Committee in its work.

Appendices:

Appendix A: Children's Services Overview and Scrutiny Committee Work Programme 2011 – 12

Appendix B: The Executive Forward Plan for the period May 2011 to April 2012

Work Programme for Children's Services Overview & Scrutiny Committee 2011 - 2012

| Ref | Indicative OSC Meeting Date | Report Title | Issue to be considered | Comment |
|-----|--|---|---|---|
| 1. | 24 May 2011 | Review of School Places in Dunstable & Houghton Regis Future of Special Schooling | To consider recommendations to commence informal (pre statutory) public consultation for a 12 week period on a short list of preferred option(s) To consider a report on the future of special schooling in Central Bedfordshire | Reports will mirror those of the Executive and be marked "to follow" in the OSC agenda. |
| 2. | 20 June 2011 <i>Date to be changed to 27 June (subject to Chairman's approval)</i> | Post 16 Transport Consultation Children's Trust Annual Report Corporate Parenting Annual Report | To consider the results of a consultation exercise regarding Post 16 Transport To receive and consider the annual report from the Children's Trust To receive and consider the annual report from the Corporate Parenting Panel | It is probable that the date of this meeting will change to 27 June (subject to Chairman's approval) to accommodate the post 16 Transport consultation timetable. |
| 3. | 26 July 2011 | Quarter 4 Performance Monitoring Foster Carers Allowance Leaving Carers Allowance | To consider performance monitoring information for the last quarter of 2010/11 To consider a report regarding foster carers allowances To consider a report regarding leaving carers allowances | |

| Ref | Indicative OSC Meeting Date | Report Title | Issue to be considered | Comment |
|-----|-----------------------------|--|---|---------|
| 4. | 6 September 2011 | Disability Homes Local Safeguarding Children Board Annual Report | To consider a review of disability homes To receive and consider the annual report from the Local Safeguarding Children Board | |
| 5. | 18 October 2011 | Quarter 1 Budget Monitoring Quarter 1 Performance Monitoring | To consider the directorate's budget monitoring information for the first quarter of 2010/11. To consider performance monitoring information for the first quarter of 2011/12 | |
| 6. | 29 November 2011 | | | |
| 7. | 20 December 2011 | Children & Young People's Plan | To consider a half year review of the Children & Young People's Plan | |
| 8. | 17 January 2012 | Quarter 2 Budget Monitoring Quarter 2 Performance Monitoring Children's Health | To consider the directorate's budget monitoring information for the second quarter of 2010/11. To consider performance monitoring information for the second quarter of 2011/12 To receive a presentation regarding children's health | |
| 9. | 28 February 2012 | | | |

| Ref | Indicative OSC Meeting Date | Report Title | Issue to be considered | Comment |
|---|-----------------------------|----------------------------------|---|---------|
| 10. | 17 April 2012 | Quarter 3 Budget Monitoring | To consider the directorate's budget monitoring information for the third quarter of 2010/11. | |
| | | Quarter 3 Performance Monitoring | To consider performance monitoring information for the third quarter of 20011/12 | |
| 11. | 22 May 2012 | | | |
| Other Items to be Considered – Date to be Determined | | | | |
| | | Education Bill/Act | To receive a presentation regarding the Education Bill/Act | |

This page is intentionally left blank

**Central Bedfordshire Council
Forward Plan of Key Decisions
1 June 2011 to 31 May 2012**

- 1) During the period from **1 June 2011 to 31 May 2012**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
 - to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.
- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Executive Member

To be appointed at the Council’s AGM on 19 May 2011

- 3) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Head of Democratic Services, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 4) The agendas for meetings of the Executive will be published as follows:

| Meeting Date | Publication of Agenda |
|------------------|-----------------------|
| 15 March 2011 | 03 March 2011 |
| 05 April 2011 | 24 March 2011 |
| 31 May 2011 | 19 May 2011 |
| 12 July 2011 | 30 June 2011 |
| 23 August 2011 | 11 August 2011 |
| 4 October 2011 | 22 September 2011 |
| 15 November 2011 | 3 November 2011 |
| 6 December 2011 | 24 November 2011 |
| 10 January 2012 | 22 December 2011 |
| 14 February 2012 | 2 February 2012 |
| 27 March 2012 | 15 March 2012 |
| 15 May 2012 | 3 May 2012 |

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 June 2011 to 31 May 2012

Key Decisions

Date of Publication: 13.05.11

| Ref No. | Issue for Key Decision by the Executive | Intended Decision | Indicative Meeting Date | Consultees and Date/Method | Documents which may be considered | Portfolio Holder and Contact officer (method of comment and closing date) |
|---------|---|--|-------------------------|---|---|---|
| 1. | Local Economic Plan - | To approve the Central Bedfordshire Local Economic Plan. | 12 July 2011 | | Draft final Local Economic Plan | Executive Member for Sustainable Communities – Strategic Planning & Economic Development Comments by 11/06/11 to Contact Officer: James Cushing, Head of Economic Policy Email james.cushing@centralbedfordshire.gov.uk Tel: 0300 300 4984 |
| 2. | Biggleswade Town Centre Strategy and Masterplan - | To consider and formally adopt the Biggleswade town centre strategy and masterplan as a supplementary planning document. | 12 July 2011 | Non statutory consultation – July 2009 comprising public exhibition Non statutory consultation – 3 July to 27 August 2010, 4 public exhibitions in addition to web and print consultation methods Formal statutory consultation – Early November 2010 for a period of four to six weeks | Biggleswade town centre strategy and masterplan | Executive Member for Sustainable Communities – Strategic Planning & Economic Development Comments by 11/06/11 to Contact Officer: Liz Wade, Assistant Director Economic Growth and Regeneration Email: liz.wade@centralbedfordshire.gov.uk Tel: 0300 300 6288 |

| Ref No. | Issue for Key Decision by the Executive | Intended Decision | Indicative Meeting Date | Consultees and Date/Method | Documents which may be considered | Portfolio Holder and Contact officer (method of comment and closing date) |
|---------|--|--|-------------------------|--|---|--|
| 3. | Award of Contract: 24/7 Community Alarm and Emergency out of hours telephone call handling service - | To award the contract. | 12 July 2011 | | Tender report | Executive Member for Social Care, Health & Housing Comments by 11/06/11 to Contact Officer: Basil Quinn, Housing Asset Manager Performance Email: basil.quinn@centralbedfordshire.gov.uk Tel: 0300 300 5118 |
| 4. | Post 16 Transport Policy - | To approve the draft policy to be implemented from September 2012. | 12 July 2011 | Consultation to run between 9 May 2011 and 24 June 2011. Workshops to be held with schools, colleges, neighbouring authorities and Youth Parliament. | Report Consultation forms and feedback Draft policy Equality Impact Assessment | Executive Member for Children's Services Comments by 11/06/11 to Contact Officer: Sylvia Gibson, Interim Assistant Director, Learning and Strategic Commissioning or Ben Pearson, Head of Joint Strategic Commissioning Email: sylvia.gibson@centralbedfordshire.gov.uk Tel: 0300 300 5522 or ben.pearson@centralbedfordshire.gov.uk Tel: 0300 300 5679 |

| Ref No. | Issue for Key Decision by the Executive | Intended Decision | Indicative Meeting Date | Consultees and Date/Method | Documents which may be considered | Portfolio Holder and Contact officer (method of comment and closing date) |
|---------|---|---|-------------------------|--|--------------------------------------|---|
| 5. | Business Case for Integrated Children's System Improvement - | To consider the business case for the procurement of a replacement Integrated Children's System and improvement of related processes and workflows. | 12 July 2011 | | Report | Executive Member for Corporate Resources Comments by 11/06/11 to Contact Officer: Clive Jones, Assistant Director Customer and Systems Email: clive.jones@centralbedfordshire.gov.uk Tel: 0300 300 4168 |
| 6. | Consultation on Central Bedfordshire's draft Approach to Parking Management - | To consider the consultation on Central Bedfordshire's draft Approach to Parking Management. | 12 July 2011 | Members and Town and Parish Councils Exhibitions at Priory and Watling House Tuesday 6 June 2011 | Draft Approach to Parking Management | Executive Member for Sustainable Communities Services Comments by 11/06/11 to Contact Officer: Basil Jackson, Assistant Director Highways & Transport Email: basil.jackson@centralbedfordshire.gov.uk Tel: 0300 300 6171 |
| 7. | Budget Management - Provisional Outturn 2010/11 - | To provide information on the budget outturn as at 31 March 2011. | 12 July 2011 | | Report | Executive Member for Corporate Resources Comments by 11/06/11 to Contact Officer: John Unsworth, Interim Assistant Director of Finance Email: john.unsworth@centralbedfordshire.gov.uk Tel: 0300 300 6147 |

| Ref No. | Issue for Key Decision by the Executive | Intended Decision | Indicative Meeting Date | Consultees and Date/Method | Documents which may be considered | Portfolio Holder and Contact officer (method of comment and closing date) |
|---------|--|---|-------------------------|----------------------------|--|---|
| 8. | Community Engagement Strategy - | To endorse the refresh of the Community Engagement Strategy. | 23 August 2011 | | Report | Leader of the Council Comments by 22/07/11 to Contact Officer: Ian Porter, Assistant Director Policy, Partnerships & Performance Email: ian.porter@centralbedfordshire.gov.uk Tel: 0300 300 6529 |
| 9. | Transforming learning and our relationship with schools - Review of school places in Leighton & Linslade - | To consider the responses to the consultation on the preferred option(s) and to authorise the publication of statutory notices. | 4 October 2011 | | Education Vision, Children and Young People's Plan, Learning Transformation Dunstable and Houghton Regis Review Protocol | Executive Member for Children's Services Comments by 03/09/11 to Contact Officer: Sylvia Gibson, Interim Assistant Director, Learning and Strategic Commissioning Email: sylvia.gibson@centralbedfordshire.gov.uk Tel: 0300 300 5598 |
| 10. | Budget Management Report - Quarter 1 - | To consider the quarter 1 budget management report. | 4 October 2011 | | Report | Executive Member for Corporate Resources Comments by 03/09/11 to Contact Officer: John Unsworth, Interim Assistant Director of Finance Email: john.unsworth@centralbedfordshire.gov.uk Tel: 0300 300 6147 |

| Ref No. | Issue for Key Decision by the Executive | Intended Decision | Indicative Meeting Date | Consultees and Date/Method | Documents which may be considered | Portfolio Holder and Contact officer (method of comment and closing date) |
|---------|--|---|-------------------------|---|--|---|
| 11. | Transforming learning and our relationship with schools - Review of school places in Leighton & Linslade - | To approve the statutory proposals and financial commitment to implement the chosen option. | 15 November 2011 | | Education Vision, Children and Young People's Plan, Learning Transformation Dunstable and Houghton Regis Review Protocol | Executive Member for Children's Services Comments by 15/10/11 to Contact Officer: Sylvia Gibson, Interim Assistant Director, Learning and Strategic Commissioning Email: sylvia.gibson@centralbedfordshire.gov.uk Tel: 0300 300 5598 |
| 12. | Central Bedfordshire Approach to all Age Skills - | To approve Central Bedfordshire's approach to All Age Skills in order to: A: establish the priorities and actions requirement to ensure the skills challenges facing Central Bedfordshire can be met; and B: demonstrate the Council's commitment to demonstrate leadership in driving the skills agenda forward. | 15 November 2011 | Workshops and focus groups will be held throughout May/June with partners, stakeholders and individuals. From July – September the Council will be running a formal consultation for a minimum of 13 weeks. | Local Economic Assessment | Executive Member for Sustainable Communities – Strategic Planning and Economic Development Comments by 14/10/11 to Contact Officer: Kate McFarlane, Head of Community Regeneration & Adult Skills Email: kate.mcfarlane@centralbedfordshire.gov.uk Tel: 0300 300 5858 |

| Ref No. | Issue for Key Decision by the Executive | Intended Decision | Indicative Meeting Date | Consultees and Date/Method | Documents which may be considered | Portfolio Holder and Contact officer (method of comment and closing date) |
|---------|--|--|-------------------------|---|---|--|
| 13. | Budget Management Report - Quarter 2 - | To consider the quarter 2 budget management report. | 6 December 2011 | | Report | Executive Member for Corporate Resources Comments by 05/11/11 John Unsworth, Interim Assistant Director of Finance Email: john.unsworth@centralbedfordshire.gov.uk Tel: 0300 300 6147 |
| 14. | Review of Central Bedfordshire Council Library Service - | Approval is sought to: A: agree the Central Bedfordshire vision for the Libraries Service; and B: agree a sustainable model of future Library Service provision. | 6 December 2011 | Throughout May/June a series of focus groups and workshops with service users and partners and stakeholders. From July – September/October a formal consultation for a minimum of 13 weeks on the vision and potential service delivery models. | Emerging vision, core service offer and aspiration Libraries Service Review Report Outcomes from consultation process Equality Impact Assessment | Executive Member for Sustainable Communities Services Comments by 05/11/11 Kate McFarlane, Head of Community Regeneration & Adult Skills Email: kate.mcfarlane@centralbedfordshire.gov.uk Tel: 0300 300 5858 |

| Ref No. | Issue for Key Decision by the Executive | Intended Decision | Indicative Meeting Date | Consultees and Date/Method | Documents which may be considered | Portfolio Holder and Contact officer (method of comment and closing date) |
|---------|---|---|-------------------------|---|---|---|
| 15. | Gypsy & Traveller DPD - | To recommend to Council the adoption of the Gypsy & Traveller DPD. | 10 January 2012 | Statutory LDF consultation process and Examination by Planning Inspector. | Gypsy & Traveller DPD (DLF North) | Executive Member for Sustainable Communities – Strategic Planning and Economic Development Comments by 09/12/11 to Contact Officer: Richard Fox, Head of Development Plan Email: richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105 |
| 16. | Award of the Housing Responsive Maintenance and Void Repairs Contract - | To award the housing responsive maintenance and void repairs contract. | 10 January 2012 | | Report | Executive Member for Social Care, Health & Housing Comments by 09/12/11 to Contact Officer: Basil Quinn, Housing Asset Manager Performance Email: basil.quinn@centralbedfordshire.gov.uk Tel: 0300 300 5118 |
| 17. | Community Safety Partnership Priorities and the Community Safety Partnership Plan for 2012-2013 - | To adopt the Community Safety Partnership Priorities and the Community Safety Partnership Plan for 2012-2013. | 27 March 2012 | Strategic Assessment & Partnership Plan will be considered at the Community Safety Partnership Executive meeting in November/December, Overview and Scrutiny Committee and the Local Strategic Partnership. | Strategic Assessment Priorities & Community Safety Partnership Plan 2012-2013 | Executive Member for Sustainable Communities Services Comments by 26/02/12 to Contact Officer: Jeanette Keyte, Community Safety Manager Email: jeanette.keyte@centralbedfordshire.gov.uk Tel: 0300 300 5232 |

| Ref No. | Issue for Key Decision by the Executive | Intended Decision | Indicative Meeting Date | Consultees and Date/Method | Documents which may be considered | Portfolio Holder and Contact officer (method of comment and closing date) |
|---------|--|--|-------------------------|----------------------------|---|---|
| 18. | Food Law Enforcement Service Plan 2012-2013, Age Restricted Sales Plan 2012-2013 and the Health and Safety (as a Regulator) Service Plan 2012-2013 - | To approve the Food Law Enforcement Service Plan 2012-2013, Age Restricted Sales Plan 2012-2013 and the Health and Safety (as a Regulator) Service Plan 2012-2013. | 27 March 2012 | | Central Bedfordshire Enforcement Policy; FSA Framework Agreement on Local Authority Food Law Enforcement; Food Law Code of Practice (England); HSE Section 18 Standard on Enforcement | Executive Member for Sustainable Communities Services Comments by 26/02/12 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) Email: susan.childerhouse@centralbedfordshire.gov.uk Tel: 0300 300 4394 |
| 19. | Budget Management Report - Quarter 3 - | To consider the quarter 3 budget management report. | 27 March 2012 | | Report | Executive Member for Corporate Resources Comments by 26/02/11 to Contact Officer: John Unsworth, Interim Assistant Director of Finance Email: john.unsworth@centralbedfordshire.gov.uk Tel: 0300 300 6147 |

| Ref No. | Issue for Key Decision by the Executive | Intended Decision | Indicative Meeting Date | Consultees and Date/Method | Documents which may be considered | Portfolio Holder and Contact officer (method of comment and closing date) |
|--------------------------|---|--|-------------------------|----------------------------|-----------------------------------|---|
| NON KEY DECISIONS | | | | | | |
| 20. | Quarter 4 Performance Report - | To highlight key Quarter 4 performance for Central Bedfordshire Council. | 12 July 2011 | | None. | Executive Member for Corporate Resources Comments by 11/06/11 to Contact Officer: Ian Porter, Assistant Director Policy, Partnerships & Performance Email: ian.porter@centralbedfordshire.gov.uk Tel: 0300 300 6529 |

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

**Central Bedfordshire Council
Forward Plan of Decisions on Key Issues**

For the Municipal Year 2011/12 the Forward Plan will be published on the fifteenth day of each month or, where the fifteenth day is not a working day, the working day immediately proceeding the fifteenth day, or in February 2012 when the plan will be published on the fourteenth day:

| Date of Publication | Period of Plan |
|----------------------------|------------------------------------|
| 15.04.11 | 1 May 2011 – 30 April 2012 |
| 13.05.11 | 1 June 2011 – 31 May 2012 |
| 15.06.11 | 1 July 2011 – 30 June 2012 |
| 15.07.11 | 1 August 2011 – 31 July 2012 |
| 15.08.11 | 1 September 2011 – 31 August 2012 |
| 15.09.11 | 1 October 2011 – 30 September 2012 |
| 14.10.11 | 1 November 2011 – 31 October 2012 |
| 15.11.11 | 1 December 2011 – 30 November 2012 |
| 15.12.11 | 1 January 2012 – 31 December 2012 |
| 13.01.12 | 1 February 2012 – 31 January 2013 |
| 14.02.12 | 1 March 2012 – 28 February 2013 |
| 15.03.12 | 1 April 2012 – 31 March 2013 |